

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, APRIL 5, 2022

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- | | |
|-------|--|
| I | CALL TO ORDER |
| II | ROLL CALL |
| III | CHANGES TO AGENDA |
| IV | APPROVAL OF AGENDA |
| 1-5 | V MINUTES (3/1/2022) |
| | VI PUBLIC INPUT |
| | VII PETITIONS AND COMMUNICATIONS |
| 6-7 | A. Court Administrator - Grant Applications Supporting Treatment Court Services (Seeking authorization to make application for various grants that support Treatment Court services; authorization for Board Chair to sign and/or submit grant applications; approval of required budget adjustments - proposed resolution attached) |
| 8-10 | B. Community Corrections - Vendor Agreements (Seeking approval of four (4) Service Agreements; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached) |
| | C. Buildings and Grounds |
| 11-12 | 1. Skid Steer (Seeking appropriation of \$18,000 from Fund Balance required to purchase mechanically sound Skid Steer; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached) |
| 13-14 | 2. Juvenile Home Generator (Seeking appropriation of \$9,000 from Fund Balance for replacement of Juvenile Home Generator; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached) |

- | | | |
|-------|----|--|
| 15-16 | 3. | Natural Gas Pooled Prices (Seeking approval of 3 year contract with Constellation New Energy; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached) |
| 17-18 | D. | Department on Aging - Memorandum of Understanding for Project FRESH/Market Fresh (Seeking approval of MOU; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached) |
| 19-20 | E. | Administrative Services - Architect Study for Animal Shelter (Seeking \$24,500 in ARPA Funding for architect services for Animal Shelter; invoke Emergency Purchase Exception of Purchasing Policy; approval of required budget adjustments - proposed resolution attached) |
| 21-30 | F. | Equalization - 2022 Preliminary Report (Seeking approval of final report which will be available for the 4/19/2022 Board meeting - proposed resolution attached) |
| 31 | G. | PAYABLES: General (Proposed resolution attached) |
| | H. | Finance Officer |
| 32 | 1. | General Fund Equity 2022 (Receive) |
| 33 | 2. | Executive Directive 2007-11 (Receive) |
| 34-35 | 3. | Annual Summary Purchasing Report (Receive) |
| 36-39 | 4. | Bay County's Replacement for Lost Revenue Under American Rescue Plan Act (ARPA) (Proposed resolution attached) |
| 40-41 | 5. | 2023 Budget Schedule (Proposed resolution attached) |

VIII REFERRALS

IX UNFINISHED BUSINESS

X NEW BUSINESS _____

XI CLOSED SESSION (when requested)

XII MISCELLANEOUS

XIII ANNOUNCEMENTS

XIV ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED

BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

(989)895-4131

WAYS AND MEANS COMMITTEE

MINUTES

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, MARCH 1, 2022, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY VICE CHAIR RADTKE AT 4:00 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
MARIE FOX, CHAIR	E	X	C	U	S	E	D					
KAYSEY L. RADTKE, V. CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
ERNIE KRYGIER	P	Y	M/Y	M/Y	Y	S/Y	Y	M/Y	Y	M/Y	Y	Y
VAUGHN J. BEGICK	P	Y	S/Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y
KIM COONAN	P	Y	Y	Y	S/Y	Y	M/Y	Y	Y	S/Y	Y	M/Y
JAYME A. JOHNSON	P	S/Y	Y	Y	Y	M/Y	S/Y	S/Y	M/Y	Y	S/Y	Y
THOMAS M. HEREK, EX OFFICIO	P	M/Y	Y	S/Y	M/Y	Y	Y	Y	S/Y	Y	M/Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
MARIE FOX, CHAIRMAN	E	E	E	E	E							
KAYSEY L. RADTKE, V. CHAIR	Y	Y	Y	Y	Y							
ERNIE KRYGIER	Y	Y	Y	M/Y	M/Y							
VAUGHN J. BEGICK	S/Y	Y	S/Y	Y	S/Y							
KIM COONAN	Y	Y	Y	S/Y	Y							
JAYME L. JOHNSON	M/Y	M/Y	Y	Y	Y							
THOMAS M. HEREK, EX OFFICIO	Y	S/Y	M/Y	Y	Y							

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
MARIE FOX, CHAIR												
KAYSEY L. RADTKE, V. CHAIR												
ERNIE KRYGIER												
VAUGHN J. BEGICK												
KIM COONAN												
JAYME A. JOHNSON												
THOMAS M. HEREK, EX OFFICIO												

OTHERS PRESENT: J. BARCIA, C. GIGNAC, C. GOULET, A. DAVIS-JOHNSON, C. IZWORSKI, T. JERRY, C. HILL, J. COPPENS, R. MANZ, R. GALE, J. MORSE, J. GWIZDALA, FAIR BOARD REPS, N. PAIGE, D. BERGER

ZOOM PRESENT: T. SPENCER, RICH

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

-/-

NAME

Jay Wheeler

Jay Bachelor

ADDRESS

1415 S. Washington, S.F.

Bongor Monte Weste

**WAYS AND MEANS COMMITTEE
MINUTES
TUESDAY,
PAGE 2**

MOTION NO.

NOTE: In addition to these typed minutes, which are not verbatim, this Committee meeting was also video taped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1 **MOVED, SUPPORTED AND CARRIED TO EXCUSE COMMISSIONER MARIE FOX FROM THE 3/1/22 WAYS AND MEANS COMMITTEE MEETING.**
- 2 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE 3/1/22 WAYS AND MEANS COMMITTEE AGENDA AS PRESENTED.**
- 3 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE FEBRUARY 1, 2021 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one wishing to address the Committee.

Terry Buchalski, Bangor-Monitor Metropolitan Water District, introduced Jay Wheeler, Engineer from William A. Kibbe & Associates, Inc., who explained the scope of the projects they were seeking ARPA funding for, i.e. infrastructure funding for US-10 at Two Mile Road Water Main at an estimated cost of \$120,000 as well as Fisher Road/Arnold Court Water Main estimated cost of \$500,000. Mr. Wheeler provided details of each project. Board Chair Herek questioned what measures have been taken as far as building a reserve fund for these projects? When other units had projects they bonded the project or pulled from reserve funds they had put aside. He questioned how much funding has been set aside, however, Mr. Buchalski did not have the numbers available but noted they have looked for funding from various sources without much success. They are now looking for an opportunity to get assistance from local government. Following further brief discussion, it was

- 4 **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE PRESENTATION.**
- 5 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE OUT OF STATE TRAINING FOR DEPUTY MARK CHRISTIAN TO ORLANDO, FL (SHERIFF).**
- 6 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RENEWAL OF CLEAR SERVICES (FRIEND OF THE COURT).**

WAYS AND MEANS COMMITTEE

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MOTION NO.

- 7 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF SHIELDFORCE SOFTWARE FOR ANIMAL SERVICES; \$1,800 APPROPRIATION FROM FUND BALANCE (ANIMAL SERVICES).**
- 8 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FY 2023 COMMUNITY CORRECTIONS GRANT (OFFICE OF COMMUNITY CORRECTIONS).**
- 9 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RECOMMENDED CHANGES TO 2022 FEE SCHEDULE, I.E. ADDITION OF OPEN GYM AND FITNESS MEMBERSHIP TO \$20/MONTH UNTIL 9/1/22 AND THEN INCREASING TO \$30/MONTH (RECREATION & FACILITIES).**
- 10 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO REMOVE FIBER OPTIC POLE ATTACHMENTS BY PRO-TECH AT A COST OF \$2,190 (BUILDINGS & GROUNDS).**
- 11 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED FAIRGROUNDS IMPROVEMENTS AND GRANT APPLICATIONS (FAIR BOARD).**
- 12 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT AMERICAN RESCUE PLAN ACT FUND FY2021 (EMERGENCY MANAGEMENT).**
- 13 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PAYABLES RESOLUTION (FINANCE).**
- 14 **MOVED, SUPPORTED AND CARRIED TO RECEIVE ANALYSIS OF GENERAL FUND EQUITY 2022 (FINANCE).**
- 15 **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**
- 16 **MOVED, SUPPORTED AND CARRIED TO RECEIVE INFORMATION RE LEASE THRESHOLD AMOUNT PER GASB 87 AS EXPLAINED BY THE FINANCE OFFICER.**

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**WAYS AND MEANS COMMITTEE
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MOTION NO.

Commissioner Krygier requested an update on the filling of the Board's Financial Analyst vacancy. Board Chair Herek advised that the posting is up 3/2/22 and 5 applications have been received thus far. The job description may have to be revisited as it may be misleading. Commissioners Fox, Johnson and Herek will review the applications but the full Board will fill the vacancy.

Commissioner Begick reminded everyone that the St. Pat's Parade will be Sunday, March 20th.

The Committee wished Commissioner Radtke a happy birthday as today is her birthday.

Final reminder from Commissioner Johnson of the Garber "Night at the Races" event - \$50/ticket includes dinner, however, without dinner tickets are \$35/ticket. He encouraged attendance.

Craig Goulet, Director of Administrative Services, informed the committee of the upcoming (4/2/22) Carnival for Catery.

There being no further business, it was

17 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:39 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**



BAY COUNTY COURTS
18th Circuit 74th District 9th Probate
1230 Washington Avenue • Bay City, Michigan 48708

KIM B. MEAD
Court Administrator
Phone: (989) 895-4266
Fax: (989) 895-4099
meadk@baycounty.net

March 21, 2022

Marie Fox, Chair
Ways and Means Committee
Bay county Commissioners
515 Center Avenue
Bay City, Michigan 48708

Commissioner Fox;

Grant applications for the grant cycle starting October 1, 2022 supporting Treatment court services in Circuit, District and Probate/Juvenile will be released soon. Existing grant funded programs in the courts are Swift and Sure Probation, Adult Drug, Adult Sobriety, Juvenile Drug and Family Dependency Drug Treatment Courts.

Grants come from a variety of sources such as the Federal Byrne Grant, Bureau of Justice Assistance, Office of Highway and Safety, SAMHSA and the State Court Administrator's Office. The timeline between actual release of the applications and required submission date does not coincide with the Board calendar, I ask your consideration for recommendation to the Board of Commissioners allowing submission of these applications, and furthermore, authorize the Board Chair to sign the applications once they are completed. Signature of the application only supports the request; it does not commit the County at this step. A formal request for funding will be submitted during the County's budget process and any awards will be presented for authorization upon receipt of notice.

The courts have been a successful recipient of grants for many years. The continued operation of our Treatment Courts requires grant monies as it makes up the majority of the funding.

Sincerely,

A handwritten signature in blue ink, appearing to read "K. B. Mead".

Kim Brian Mead
Administrator

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

- BY: **WAYS AND MEANS COMMITTEE (4/5/2022)**
- WHEREAS, Grant applications supporting Treatment Court services in Circuit, District and Probate/Juvenile Courts for the grant cycle starting October 1, 2022 will be released soon; and
- WHEREAS, The existing grant funded programs are Swift and Sure, Adult Drug, Adult Sobriety, Juvenile Drug and Family Dependency Drug Treatment Courts; and
- WHEREAS, These grants come from a variety of sources such as the Federal Byrne Grant, Bureau of Justice Assistance, Office of Highway and Safety, SAMSA and the State Court Administrator's Office and, because the timeline between actual release of the application and required submission dates do not coincide with the Board calendar, the Court Administrator requests consideration for recommendation to the Board of Commissioners to allow submission of these applications, and furthermore, to authorize the Board Chair to sign the applications once they are completed; and
- WHEREAS, Signature of the application only supports the request; it does not commit the County and a formal request for funding will be submitted during the County's budget process and any awards will be presented for authorization upon receipt of notice; and
- WHEREAS, The Courts have been a successful recipient of grants for the past several years. In order to continue operation of our Treatment Courts, grant dollars from these sources are very important as they make up the majority of the funding; Therefore, Be It
- RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

**MARIE FOX, CHAIR
AND COMMITTEE**

Courts - Treatment Court Grants

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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To: Marie Fox, Ways and Means Chair
From: Dujana Solomon, Community Corrections
Date: March 4, 2022
Re: Community Corrections Department-MI Office of Community Corrections
Vendor Agreements

Background Information

Each year, the Community Corrections Department requests grant funding from the Michigan Department of Corrections for the purpose of providing services to the community. These services include inpatient/outpatient substance abuse treatment, Zero Tolerance drug testing and educational programming. These programs services assist in lowering prison commitments, pre-trial supervision services and provide valuable drug treatment and educational services. Routinely, the Michigan Office of Community Corrections contracts with SMB Program d/b/a TRI-CAP, INC, Sacred Heart Rehabilitation Center d/b/a BASIS, and Education Training Connection as the providers for these services. The SMB Program offers cognitive behavioral programs. Sacred Heart provides substance abuse evaluations and treatment. Education Training Connection provides educational services to assist with GED prep and employment training.

In April 2021, the Bay County Board of Commissioners, pursuant to Resolution 2021-16, authorized the execution of the Community Correction grant documents including the application and award documents. Bay County Community Corrections was awarded \$156,796 for the 2022 Michigan Department of Corrections Grant Program to contract the service providers.

On March 8, 2022, the Bay County Board of Commissioners, pursuant to Resolution 2022- , authorized the execution of the Community Correction grant documents including the application and award documents. The anticipated award amount for 2023 Michigan Department of Corrections Grant Program is \$156,796.

Pursuant to the terms and conditions of the grant agreement, the Department of Community Corrections is seeking authorization to enter into the following service agreements with the service providers: (1) Non-Core Service Agreement with SMB Probation Center; (2) Substance Abuse Evaluations Agreement with Sacred Heart; (3) Outpatient Substance Abuse Treatment Agreement with Sacred Heart; and (4) Agreement for Education Services provided by Education Training Connections.

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Financial Impact

There is no financial impact to Bay County because the service contracts are paid for entirely with grant funds. No service contracts will not be entered into unless the grant funding is awarded to Bay County. Further, the services contracts provide for contract termination if there is no available granting funding.

Request:

I am requesting that Bay County Board of Commissioners authorize and approve all related 2022 service contracts and agreements with the service providers, subject to the legal review by the Office of Corporation Counsel.

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

BY: **WAYS AND MEANS COMMITTEE (4/5/2022)**

- WHEREAS, Each year, the Community Corrections Department requests grant funding from the Michigan Department of Corrections for the purpose of providing services to the community; and
- WHEREAS, These services include inpatient/outpatient substance abuse treatment, Zero Tolerance drug testing and educational programming and these programs services assist in lowering prison commitments, pre-trial supervision services and provide valuable drug treatment and educational services; and
- WHEREAS, Routinely, the Michigan Office of Community Corrections contracts with SMB Program d/b/a TRI-CAP, INC, Sacred Heart Rehabilitation Center d/b/a BASIS, and Education Training Connection as the providers for these services; and
- WHEREAS, The SMB Program offers cognitive behavioral programs; Sacred Heart provides substance abuse evaluations and treatment; and Education Training Connection provides educational services to assist with GED prep and employment training; and
- WHEREAS, In April 2021, the Bay County Board of Commissioners, pursuant to Resolution 2021-16, authorized the execution of the Community Correction grant documents including the application and award documents and Bay County Community Corrections was awarded \$156,796 for the 2022 Michigan Department of Corrections Grant Program to contract the service providers; and
- WHEREAS, On March 8, 2022, the Bay County Board of Commissioners, pursuant to Resolution 2022-57, authorized the execution of the Community Correction grant documents including the application and award documents. The anticipated award amount for 2023 Michigan Department of Corrections Grant Program is \$156,796; and
- WHEREAS, Pursuant to the terms and conditions of the grant agreement, the Department of Community Corrections is seeking authorization to enter into the following service agreements with the service providers: (1) Non-Core Service Agreement with SMB Probation Center: (2) Substance Abuse Evaluations Agreement with Sacred Heart: (3) Outpatient Substance Abuse Treatment Agreement with Sacred Heart; and (4) Agreement for Education Services provided by Education Training Connections; and
- WHEREAS, There is no financial impact to Bay County because the service contracts are paid for entirely with grant funds and no service contracts will not be entered into unless the grant funding is awarded to Bay County; further, the services contracts provide for contract termination if there is no available granting funding; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the 2022 Service Contracts and Agreements outlined above and authorizes the Chairman of the Board to execute said Contracts/Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR
AND COMMITTEE

Community Corrections 2022 Service Contracts/Agreements

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY BUILDINGS & GROUNDS

Jim Barcia
County Executive

Cristen Gignac, Director
Recreation & Facilities Department
gignac@baycounty.net

Jon Morse
Building & Grounds Supervisor
morsej@baycounty.net

D.J. Ross
Building & Grounds Asst. Supervisor
rossd@baycounty.net

To: Marie Fox, Chairman of Ways & Means Committee
From: DJ Ross, Assistant Buildings & Grounds Supervisor
Date: March 2, 2022
Subject: Budget Adjustment – Capital Project – Skid Steer

Request: Approve a request for a budget adjustment of up to \$18,000 for the purchase of a slightly used Skid Steer.

Background: The current skid steer is a 2001 and parts are becoming obsolete. Costs to repair the existing problems are upwards of \$15,000 and progressively going up. We are also not far from having to replace the tracks on our skid steer which will also be an additional cost of \$5,000 in years to come. This is why it was approved in the 2022 budget to be replaced. We currently use our skid steer for a wide variety of projects and everyday activity including the loading of salt, and snow removal. We also use it for brush removal, grading of gravel drives, excavation of old concrete and asphalt, and multiple other uses.

Economics: The Board approved \$42,000 in the 2022 budget for the purchase of a quality, used skid steer. I am respectfully requesting a budget adjustment of \$18,000 more (total \$60,000 budget) to allow us to purchase a mechanically sound skid steer. Given the economy now, there isn't a quality used machine for \$42,000 anymore. We will also be selling our current skid steer when a new one is purchased, and putting that money back into the general fund.

Recommendation: It is recommended the Board approve the budget adjustment of \$18,000 to purchase a new skid steer. And authorize the Board Chairman to sign documents related to this project after review by Corporation Counsel.

cc: Jim Barcia Cristen Gignac Jon Morse Finance

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (4/5/2022)
- WHEREAS,** The current skid steer is a 2001 model and parts are becoming obsolete; costs to repair the existing problems are upwards of \$15,000 and progressively going up and soon there will be a need to replace the tracks on skid steer at an additional cost of \$5,000 in years to come; and
- WHEREAS,** The skid steer is currently used for a wide variety of projects and everyday activity including the loading of salt, and snow removal; it is also used for brush removal, grading of gravel drives, excavation of old concrete and asphalt, and multiple other uses; and
- WHEREAS,** Funding in the amount of \$42,000 for replacement of the skid steer with a quality used skid steer was approved in the 2022 budget, however, given the current economy, a quality used machine for \$42,000 cannot be located and \$18,000 is being requested to allow for the purchase of a mechanically sound skid steer at a cost of up to \$60,000; and
- WHEREAS,** The current skid steer will be sold when a new one is purchased and the proceeds from that sale will go back into the general fund; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the purchase of a skid steer not to exceed \$60,000 and appropriates \$18,000 from Fund Balance combined with the \$42,000 approved in the 2022 budget for said purchase; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR
AND COMMITTEE

Bldgs & Grnds - Skid Steer

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



BAY COUNTY BUILDINGS & GROUNDS

James A. Barcia
County Executive

Cristen M. Gignac
Director
gignacc@baycounty.net

Jon Morse
Buildings & Grounds Supervisor
morsej@baycounty.net

DJ Ross
Buildings & Grounds Assistant
Supervisor
rossd@baycounty.net

To: Marie Fox, Chairman of Ways & Means Comm
From: DJ Ross, Assistant Buildings & Grounds Super
Date: March 2, 2022
Subject: Budget Adjustment – Capital Project – Juvenile Home Generator

Request: Approve a request for a budget adjustment of up to \$9,000 for the replacement of the Bay County Juvenile Home generator.

Background: The existing 1997 generator is in need of replacement,. There has been problems throughout the last couple of years with power not transferring when outages occur, which leaves the Juvenile Home in a black out. It is recommended from multiple contractors that this be replaced because of common problems with these specific types of generators and the availability of parts, which are difficult to find. This is why the Board approved \$18,000 for the replacement of this generator in the 2022 capital budget.

Economics: Currently, there is \$18,000 in the board approved capital list for the replacement of the generator. Per the life safety code, the following are required additions to the generator that were unknown at the time of budgeting:

1. Remote annunciator panel
2. Ten second transfer response time
3. Generator block heater

An additional \$9,000 is requested to replace the Juvenile Home generator, for a total project cost of \$27,000.

Recommendation: It is recommended the Board approve the budget adjustment of up to an additional \$9,000 for this project and for the chairman to sign documents related to this project after review by Corporation Counsel.

Cc: Jim Barcia
Finance
Cristen Gignac

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

WHEREAS, The existing 1997 generator at the Bay County Juvenile Home is in need of replacement based on the problems experience over the last couple of years with power not transferring when outages occur leaving the Juvenile Home in a black out; and

WHEREAS, Multiple contractors have recommended that this generator be replaced because of common problems with these specific types of generators and the availability of parts which are difficult to find; and

WHEREAS, \$18,000 was approved in the 2022 capital budget for the replacement of this generator, however, per the life safety code, the following are required additions to the generator that were unknown at the time of budgeting:

1. Remote annunciator panel

2. Ten second transfer response time

3. Generator block heater

WHEREAS, An additional \$9,000 is requested to replace the Juvenile Home generator, for a total project cost of \$27,000; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves replacement of the generator at the Bay County Juvenile Home and appropriates \$9,000 additional funding from Fund Balance combined with the \$18,000 approved for this purchase in the 2022 budget for the generator purchase; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR

AND COMMITTEE

Juvenile Home - Replacement of Generator

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY BUILDINGS & GROUNDS

Jim Barcia
County Executive

Cristen Gignac, Director
Recreation & Facilities Department
gignac@baycounty.net

Jon Morse
Building & Grounds Supervisor
morsej@baycounty.net

D.J. Ross
Building & Grounds Asst. Supervisor
rossd@baycounty.net

To: Marie Fox, Chairman of Ways & Means Committee

From: Jon Morse, Supervisor of Buildings & Grounds

Date: March 29, 2022

Subject: Natural Gas Pooled Prices

Request: Approve Bay County to lock into a pooled price for natural gas transportation with Constellation New Energy for up to 3 years based on the best market price available.

Background: Constellation New Energy is our current gas transportation provider and our contract with them expires at the end of April 2022. Constellation New Energy again has been able to secure the best rates and they are also member of MIDeal. By locking into a pooled rate with Constellation as opposed to going with Consumers Energy individually, our savings will be substantial. That being said, when we locked into a price in 2019, natural gas prices were lower than they are today due to world events. Therefore, natural gas prices will be higher than they once were, but lower than doing nothing.

Economics: This public utility cost will increase due to the cost of the commodity at this time. As prices are moving daily, we expect to lock into a price at least a dollar a MMBTU higher than we are currently paying. We will be working with Constellation to watch the market up to the end of this current contract in order to get the best pricing available.

Recommendation: It is recommended the Board approve the Chairman to enter into an agreement with Constellation New Energy for gas transportation for up to 3 years after review by Corporation Counsel. It is also recommended the Board approved budget adjustments if necessary for the cost of this public utility.

cc: Jim Barcia Cristen Gignac Finance

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (4/5/2022)
- WHEREAS,** Constellation New Energy is Bay County's current gas transportation provider and the contract with them expires at the end of April 2022; and
- WHEREAS,** Constellation New Energy again has been able to secure the best rates and they are also member of MIDeal; and
- WHEREAS,** By locking into a pooled rate with Constellation as opposed to going with Consumers Energy individually, Bay County's savings will be substantial. That being said, when Bay County locked into a price in 2019, natural gas prices were lower that they are today due to world events. Therefore, natural gas prices will be higher than they once were, but lower than doing nothing; and
- WHEREAS,** This public utility cost will increase due to the cost of the commodity at this time. As prices are moving daily, the County expects to lock into a price at least a dollar a MMBTU higher than currently being paid. Bay County will be working with Constellation to watch the market up to the end of this current contract in order to get the best pricing available; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the Chairman of the Board to enter into an agreement with Constellation New Energy for a pooled price for gas transportation for up to 3 years based on the best market price available, following Corporation Counsel review and approval; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR
AND COMMITTEE

Bldgs & Grnds - Constellation New Energy - Natural Gas Pooled Prices

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-16-



**BAY COUNTY
DEPARTMENT ON AGING**

**James A. Barcia
County Executive**

Beth Eurich, LBSW
Director

euriche@baycounty.net

To: Marie Fox, Ways and Means Committee

From: Beth Eurich, Director, Department on Aging

Date: March 16, 2022

Cc: Jim Barcia, Amber Johnson, Chris Izworski

RE: Request to submit letter for Memorandum of Understanding for the Senior Project FRESH/Market Fresh between Michigan Department of Health and Human Services Aging and Adult Services Agency and Bay County Department on Aging.

BACKGROUND:

In the past, Bay County Department on Aging has participated in the Senior Project FRESH/Market Fresh program with Michigan Department of Health and Human Services Aging and Adult Services Agency to assist our homebound Bay County Seniors and Activity Center Participants with the ability to purchase fresh fruit and vegetables from participating local farmers and farmers markets. This year's program runs from May 1, 2022 to October 31, 2022

FINANCE and ECONOMICS:

The Case Managers will assist client with filling out applications for the Senior Project FRESH/Market Fresh Program. There is no financial cost to Bay County or Bay County Department on Aging.

RECOMMENDATION:

Upon favorable review by Corporate Council, Department on Aging recommends submitting the Memorandum of Understanding for the Senior Project Fresh/Market Fresh Program to Michigan Department of Health and Human Services Aging and Adult Services Agency and Bay County Department on Aging with any agreements relating to these contracts be signed by the Board of Commissioners Chair.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

WHEREAS, In the past, Bay County Department on Aging has participated in the Senior Project FRESH/Market Fresh program with Michigan Department of Health and Human Services Aging and Adult Services Agency to assist homebound Bay County Seniors with the ability to purchase fresh fruit and vegetables from participating local farmers and farmers' markets; and

WHEREAS, This year's program runs from May 1, 2022 to October 31, 2022; and

WHEREAS, The Case Managers will assist client with filling out applications for the Senior Project FRESH/Market Fresh Program; and

WHEREAS, There is no financial cost to Bay County or Bay County Department on Aging; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Memorandum of Understanding for the Senior Project FRESH/Market Fresh Program between Bay County (Department on Aging) and the Michigan Department of Health and Human Services Aging and Adult Services Agency; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all documentation required for this program following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR
AND COMMITTEE

DOA - Senior Project FRESH/Market Fresh Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



BAY COUNTY ADMINISTRATIVE SERVICES

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Marie Fox, Chair of Ways & Means Committee

From: Craig Goulet, Director of Administrative Services & Veteran Affairs

Date: March 23, 2022

Subject: Architect Study of Animal Shelter

Background: Bay County Animal Services' building was built in 2004. Since that time, Bay County Animal Services (BCAS) has transitioned to "no-kill" meaning that over 90% of the adoptable animals are adopted or transferred. And, like other entities, has been affected. BCAS has seen an increase in animals, specifically dogs with animals staying longer at the shelter than previous years. Adoptions have also decreased compared to recent years which has put added stress on the building and staff. Shelter design has drastically changed in recent years to allow for noise / stress reduction of the animals, increase the overall wellbeing of the animals at the shelter, and providing staff with an environment and tools to more effectively do their jobs. By having this study performed, the architect will look at local data including population as well as current animal intake and create an individualized plan for Bay County which would include drawings.

Request: To gain approval from the Ways & Means Committee and Board of Commissioners for \$24,500.00 from AARPA funds to have an architect study of the current shelter. Due to time constraints involved, including limited time prior to issuance of potential ballot initiative, as well as the limited availability of a specialized architect this request falls under the "Emergency Purchase" Exception. Additionally, approve any necessary budget adjustments required for this change.

Economics: Utilize \$24,500.00 of AARPA funds.

Recommendation: It is recommended that the Ways & Means Committee and Board of Commissioners approve the use of \$24,500.00 of AARPA funds for an architect study of the animal shelter under the "Emergency Purchase Exception" as well as any necessary budget adjustments required.

Cc: Chris Izworski
Kim Priessnitz
Jim Barcia

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (4/5/2022)
- WHEREAS,** Bay County Animal Services' building was built in 2004 and, since that time, Bay County Animal Services (BCAS) has transitioned to "no-kill" meaning that over 90% of the adoptable animals are adopted or transferred and, like other entities, the facility has been affected; and
- WHEREAS,** BCAS has seen an increase in animals, specifically dogs with animals staying longer at the shelter than previous years and adoptions have also decreased compared to recent years which has put added stress on the building and staff; and
- WHEREAS,** Shelter design has drastically changed in recent years to allow for noise / stress reduction impacting the animals, increase the overall well-being of the animals at the shelter, and providing staff with an environment and tools to more effectively do their jobs; and
- WHEREAS,** An Architect Study of the Animal Shelter will look at local data including population as well as current animal intake and create an individualized plan for Bay County to include drawings; and
- WHEREAS,** The anticipated cost of the Architect Study is \$24,500 and utilization of American Rescue Plan Act (ARPA) dollars is requested; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes an Architect Study of the Animal Shelter at a cost not to exceed \$24,500, American Rescue Plan Act funds to be utilized for the study; Be It Further
- RESOLVED** That, due to time constraints involved, including limited time prior to issuance of potential ballot initiative, as well as the limited availability of a specialized architect, the "Emergency Purchase" exception is invoked; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR
AND COMMITTEE

Administrative Services - Animal Shelter Architect Study

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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**BAY COUNTY
EQUALIZATION DEPARTMENT**

James A. Barcia
County Executive

Kelly Rifenbark
Director
rifenbarkk@baycounty.net

To: Ways and Means Committee
Marie Fox, Chairman

From: Bay County Equalization Department
Kelly Rifenbark, Director *KR*

Re: Equalization

Date: March 29, 2022

County Board of Commissioners meets in equalization session. MCL 209.5(1) and 211.34(1)

MCL 209.5(1): At the regular meeting of the boards of commissioners of the several counties held on the Tuesday following the second Monday in April each year, the boards of commissioners shall equalize the assessment rolls in the manner provided by law. The equalization shall be completed before the first Monday in May.

MCL 211.34(1): The county board of commissioners in each county shall meet in April each year to determine county equalized value which equalization shall be completed and submitted along with the tabular statement required by section 5 of Act No. 44 of the Public Acts of 1911, being section 209.5 of the Michigan Compiled Laws, to the State Tax Commission before the first Monday in May.

I am respectfully requesting authorization for the required documentation to be signed upon approval of the finalized report.

Due to the assessment information from the local unit being due on April 6, 2022 this is a preliminary report.

Thank you.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 19, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

RESOLVED By the Bay County Board of Commissioners that the Bay County Equalization Report for 2022 (attached) is approved and the Chairman of the Board is authorized to execute required documents related to the 2022 Bay County Equalization Report on behalf of Bay County.

MARIE FOX, CHAIR
AND COMMITTEE

2022 EQUALIZATION

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

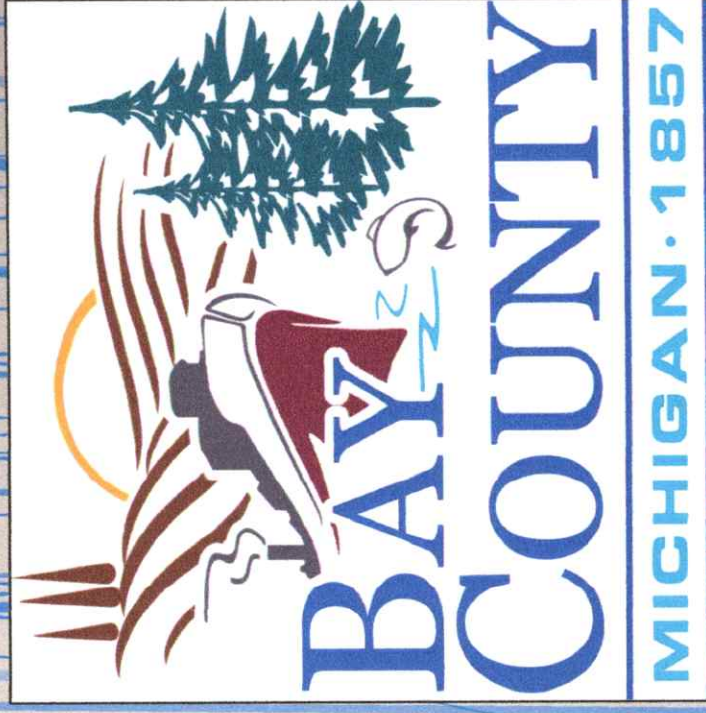
VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

2022 Equalization Report



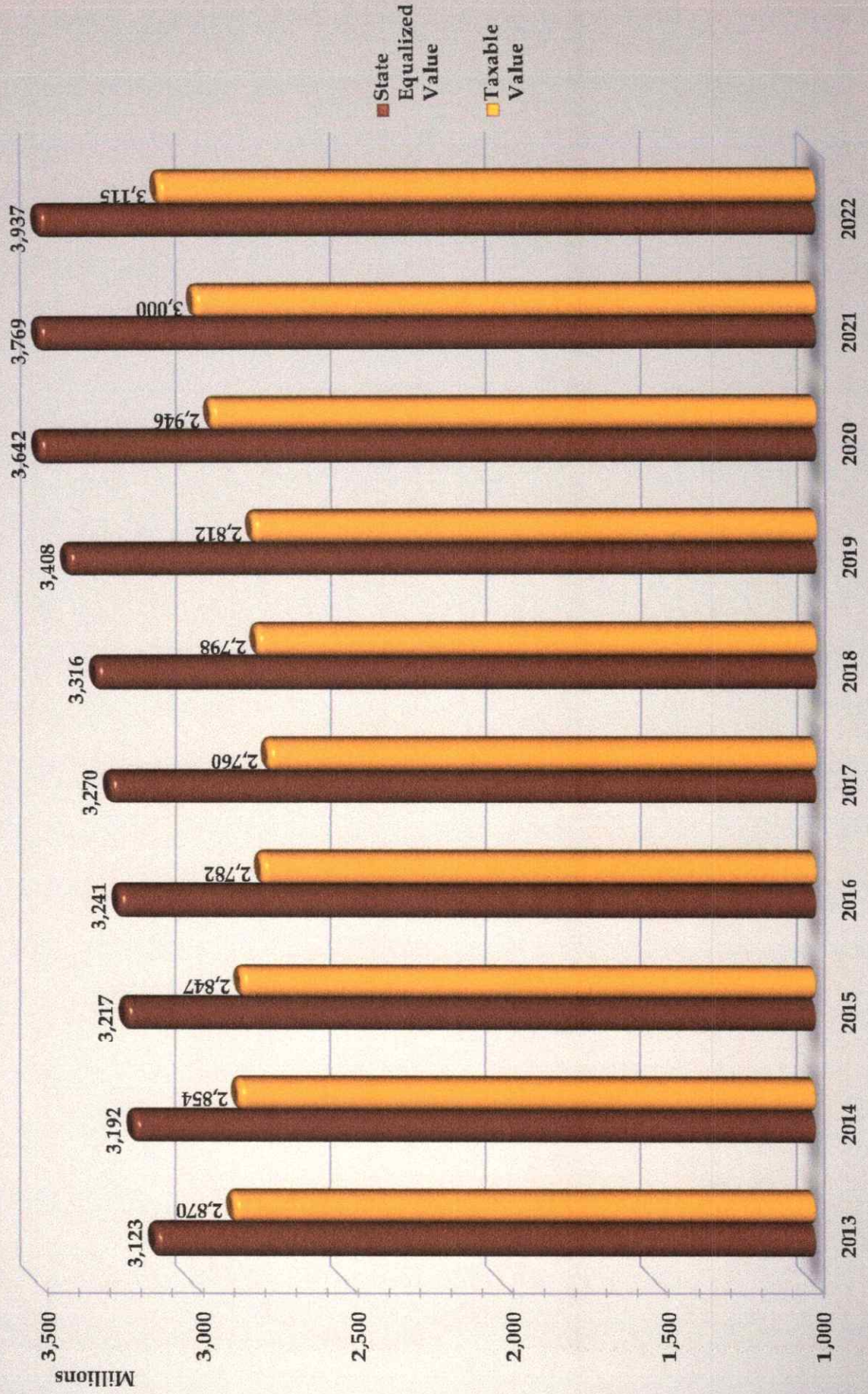
PRELIMINARY

	<u>2021</u> <u>Equalized</u>	<u>2022</u> <u>Equalized</u>	<u>Percent</u> <u>of Change</u>	<u>2021</u> <u>Taxable</u>	<u>2022</u> <u>Taxable</u>	<u>Percent</u> <u>of Change</u>
Real Property	3,509,268,326	3,666,894,521	4.49%	2,745,565,884	2,852,314,945	3.89%
Personal Property	260,064,151	269,627,600	3.68%	254,078,588	263,137,124	3.57%
Total	3,769,332,477	3,936,522,121	4.44%	2,999,644,472	3,115,452,069	3.86%

PRELIMINARY

Bay County 2022 Equalization Report

State Equalized Value vs. Taxable Value

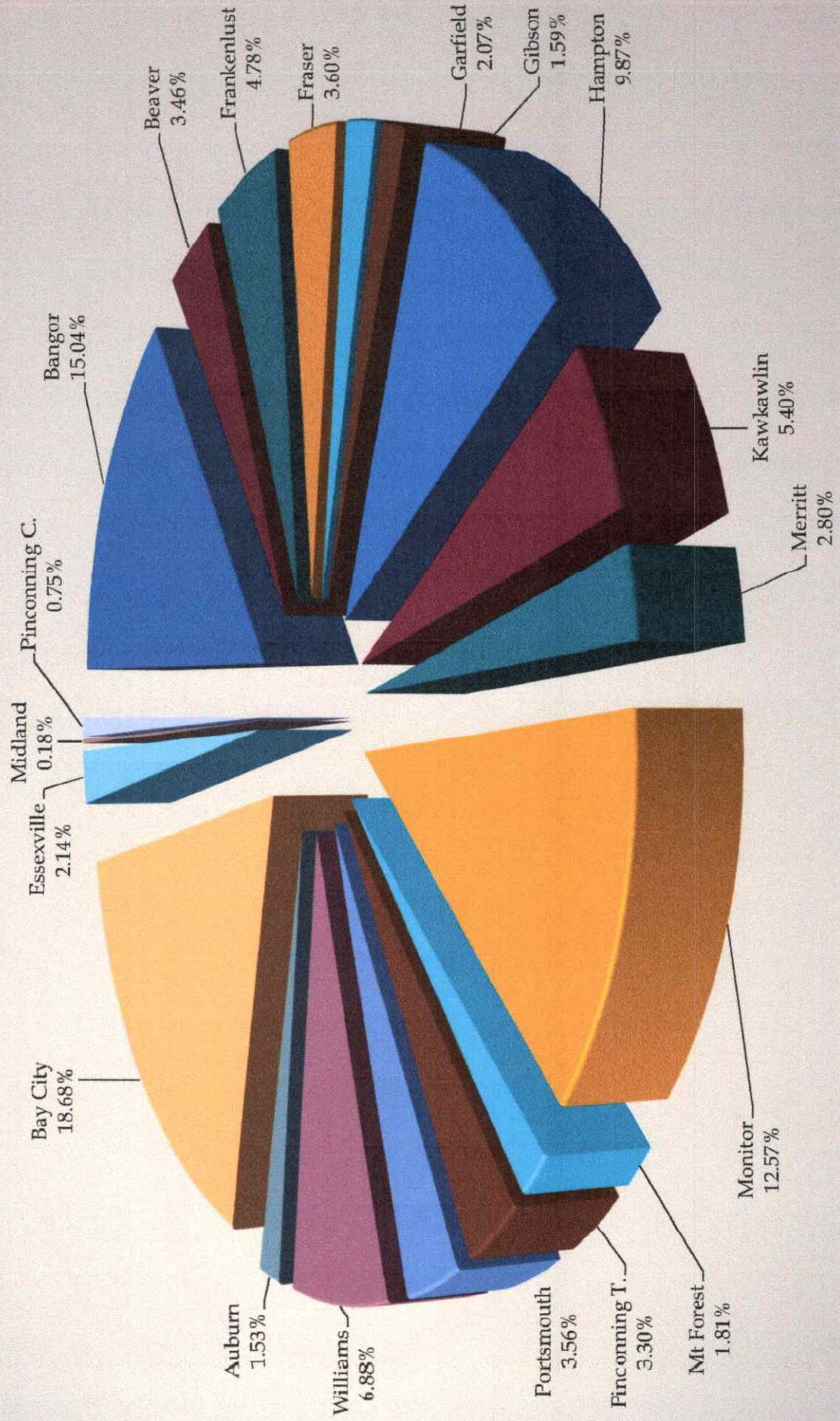


-25-

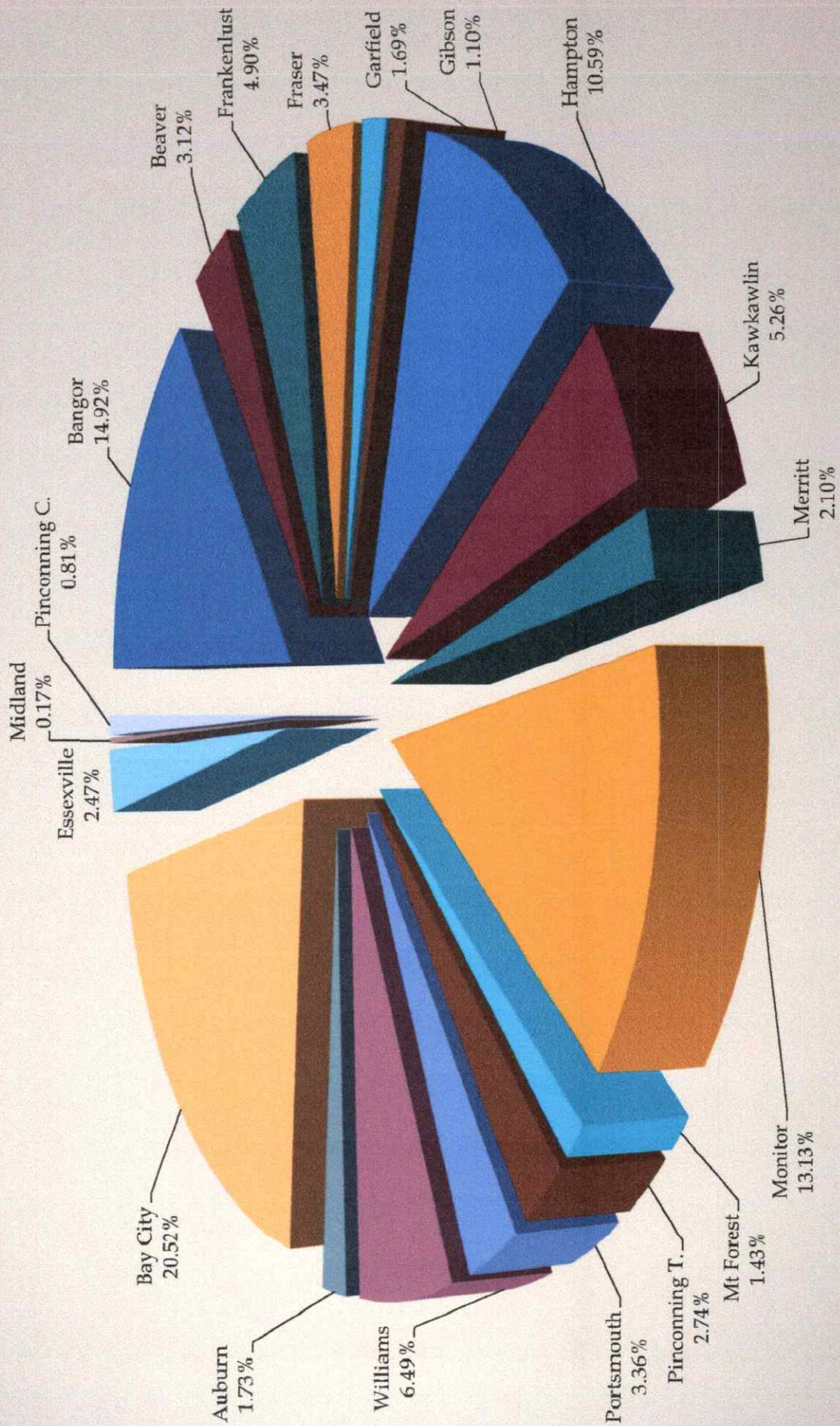
Percent of County Total by Unit

Assessing Unit	2022 Equalized	Percent of County Total	2022 Taxable	Percent of County Total
Bangor	591,970,000	15.04%	464,875,644	14.92%
Beaver	136,321,700	3.46%	97,081,553	3.12%
Frankenlust	188,030,486	4.78%	152,590,949	4.90%
Fraser	141,520,100	3.60%	108,259,337	3.47%
Garfield	81,413,130	2.07%	52,509,290	1.69%
Gibson	62,589,755	1.59%	34,173,697	1.10%
Hampton	388,415,100	9.87%	329,981,437	10.59%
Kawkawlin	212,618,300	5.40%	163,958,044	5.26%
Merritt	110,098,400	2.80%	65,463,012	2.10%
Monitor	494,871,700	12.57%	409,203,906	13.13%
Mt Forest	71,265,400	1.81%	44,496,629	1.43%
Pinconning T.	129,847,600	3.30%	85,239,623	2.74%
Portsmouth	140,214,400	3.56%	104,723,910	3.36%
Williams	270,871,100	6.88%	202,060,529	6.49%
Auburn	60,061,400	1.53%	53,946,150	1.73%
Bay City	735,478,250	18.68%	639,267,518	20.52%
Essexville	84,248,300	2.14%	77,050,568	2.47%
Midland	6,988,800	0.18%	5,383,617	0.17%
Pinconning C.	29,698,200	0.75%	25,186,656	0.81%
Totals	3,936,522,121	100.00%	3,115,452,069	100.00%

State Equalized Value by Unit



Taxable Value by Unit



Real & Personal Property

Assessing Unit	2021 Equalized	2022 Equalized	Percent Change	2021 Taxable	2022 Taxable	Percent Change
Bangor	555,241,600	591,970,000	6.61%	444,300,143	464,875,644	4.63%
Beaver	131,236,244	136,321,700	3.88%	92,770,851	97,081,553	4.65%
Frankenlust	181,944,725	188,030,486	3.34%	147,518,181	152,590,949	3.44%
Fraser	139,224,400	141,520,100	1.65%	103,960,745	108,259,337	4.13%
Garfield	79,214,866	81,413,130	2.78%	50,438,323	52,509,290	4.11%
Gibson	60,133,441	62,589,755	4.08%	32,306,820	34,173,697	5.78%
Hampton	388,415,100	388,415,100	0.00%	329,981,437	329,981,437	0.00%
Kawkawlin	214,799,500	212,618,300	-1.02%	158,850,137	163,958,044	3.22%
Merritt	97,766,000	110,098,400	12.61%	63,196,364	65,463,012	3.59%
Monitor	494,871,700	494,871,700	0.00%	409,203,906	409,203,906	0.00%
Mt Forest	64,911,025	71,265,400	9.79%	42,133,865	44,496,629	5.61%
Pinconning T.	122,780,840	129,847,600	5.76%	80,564,381	85,239,623	5.80%
Portsmouth	128,257,700	140,214,400	9.32%	100,069,318	104,723,910	4.65%
Williams	252,394,850	270,871,100	7.32%	192,991,669	202,060,529	4.70%
Auburn	60,087,500	60,061,400	-0.04%	53,067,378	53,946,150	1.66%
Bay City	677,731,386	735,478,250	8.52%	591,650,712	639,267,518	8.05%
Essexville	84,248,300	84,248,300	0.00%	77,050,568	77,050,568	0.00%
Midland	7,079,900	6,988,800	-1.29%	5,297,992	5,383,617	1.62%
Pinconning C.	28,993,400	29,698,200	2.43%	24,291,682	25,186,656	3.68%
Totals	3,769,332,477	3,936,522,121	4.44%	2,999,644,472	3,115,452,069	3.86%

Real Property

Assessing Unit	2021 Equalized	2022 Equalized	Percent Change	2021 Taxable	2022 Taxable	Percent Change
Bangor	528,927,400	564,215,450	6.67%	417,985,943	437,121,094	4.58%
Beaver	126,820,944	131,620,800	3.78%	88,355,551	92,380,653	4.56%
Frankenlust	175,195,379	180,571,536	3.07%	141,028,764	145,385,605	3.09%
Fraser	130,542,400	132,481,300	1.49%	95,529,375	99,459,530	4.11%
Garfield	77,212,616	79,206,130	2.58%	48,436,073	50,367,145	3.99%
Gibson	57,727,636	60,026,455	3.98%	30,108,532	31,810,943	5.65%
Hampton	324,399,100	324,399,100	0.00%	265,907,437	265,907,437	0.00%
Kawkawlin	200,447,900	198,487,100	-0.98%	145,069,320	150,378,558	3.66%
Merritt	91,099,200	103,429,700	13.54%	56,908,554	59,170,531	3.97%
Monitor	448,626,300	448,626,300	0.00%	366,620,467	366,620,467	0.00%
Mt Forest	63,116,775	69,265,700	9.74%	40,339,615	42,496,929	5.35%
Pinconning T.	109,660,740	114,148,400	4.09%	67,455,583	70,069,706	3.88%
Portsmouth	122,931,000	134,251,500	9.21%	95,445,069	99,453,959	4.20%
Williams	242,022,050	259,989,800	7.42%	182,618,869	191,179,229	4.69%
Auburn	57,625,600	57,742,400	0.20%	50,605,478	51,627,150	2.02%
Bay City	640,188,186	695,077,650	8.57%	554,107,512	598,866,918	8.08%
Essexville	79,053,000	79,053,000	0.00%	71,855,268	71,855,268	0.00%
Midland	6,593,800	6,519,100	-1.13%	4,811,892	4,913,917	2.12%
Pinconning C.	27,078,300	27,783,100	2.60%	22,376,582	23,249,906	3.90%
Totals	3,509,268,326	3,666,894,521	4.49%	2,745,565,884	2,852,314,945	3.89%

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BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

03/09/22	\$ 14,090.99
03/16/22	\$ 853,819.58
03/23/22	\$ 260,058.35
03/24/22	\$ 40,353.00
03/30/22	\$ 359,669.83

MARIE FOX, CHAIR
AND COMMITTEE

PAYABLES

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

 DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

Description	Journal Number	2022 Fund Balance
Unassigned Fund Balance or (Deficit) 12/31/2021		\$7,317,824
Previous years Assigned Fund Balance for P.O.'s*		\$1,815,877
Previous years Assigned Fund Balance for designation to balance 2022 budget		<u>\$9,133,701</u>
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2021		(<u>\$1,815,877</u>)
2022 Budgeted Surplus /(Deficit)		
<u>BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MARCH 2022</u>		
Budget for Pinconning Senior Service Center revitalization costs. BOC approved this B.A. per Resolution 2021-122.	22-02-254	-\$25,000
Increase Road Patrol Budget to replace crashed vehicle. BOC approved this B.A. per Resolution 2022-23	22-02-311	-\$18,700
To budget \$2,500 for flags for the Veterans graves current 2022 budget has \$2,000. BOC approved the extra \$500 per Resolution 2022-31.	22-03-008	-\$500
Additional funds need to hire pest control company for Animal Services. BOC approved this B.A. per Resolution 2022-32.	22-03-097	-1,400
To correct Active Assailant Task Force 2022 Budget. BOC approved this B.A. per Resolution 2021-193 para. 11 C.	22-03-193	-300
Increase B&G 2022 budget to fix/remove the fiber cable. BOC approved this B.A. per Resolution 2022-59 on March 8, 2022.	22-03-334	-3,580
		<u>(49,490)</u>
MARCH 29, 2022		
Estimated Unassigned Fund Balance or (Deficit) 3/29/2022		<u>\$7,288,334</u>



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Christopher M. Izworski
Finance Officer
izworski@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing
moorefa@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Marie Fox – Chairperson
Ways and Means Committee

FROM: Chris Izworski
Finance Officer/Information Systems Director

DATE: March 29, 2022

RE: Executive Directive #2007-001

REQUEST:

Please place this memo on the April 5, 2022, Ways & Means Agenda for your committee's information.

BACKGROUND:

On March 16, 2022, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regarding to fiscal year 2021 and/or 2022 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia
Kim Priessnitz

	A	B	C	D
1	Year to Year Comparison			
2				
3	Monthly Volume			
4				
5	Month	2021	2020	Variance +/-
6	January	43	82	(39)
7	February	30	64	(34)
8	March	24	48	(24)
9	April	28	32	(4)
10	May	31	34	(3)
11	June	31	20	11
12	July	48	20	28
13	August	31	35	(4)
14	September	56	35	21
15	October	36	48	(12)
16	November	61	37	24
17	December	23	39	(16)
18	Total	442	494	(52)
19				
20	Monthly Dollar Amount			
21				
22	Month	2021	2020	Variance +/-
23	January	\$ 852,415.44	\$ 825,888.88	\$26,526.56
24	February	\$ 483,462.66	\$ 440,443.52	\$43,019.14
25	March	\$ 287,777.53	\$ 444,915.69	(\$157,138.16)
26	April	\$ 117,224.63	\$ 360,244.70	(\$243,020.07)
27	May	\$ 346,461.79	\$ 417,915.33	(\$71,453.54)
28	June	\$ 104,259.58	\$ 123,116.76	(\$18,857.18)
29	July	\$ 217,665.47	\$ 104,099.66	\$113,565.81
30	August	\$ 92,053.40	\$ 181,924.34	(\$89,870.94)
31	September	\$ 145,709.10	\$ 147,816.32	(\$2,107.22)
32	October	\$ 469,904.96	\$ 252,005.35	\$217,899.61
33	November	\$ 379,067.70	\$ 212,726.11	\$166,341.59
34	December	\$ 282,360.12	\$ 223,054.45	(\$15,094.40)
35	Totals	\$3,778,362.38	\$3,734,151.11	\$44,211.27
36				
37	Travel Authorizations			
38				
39		2021	2020	Variance +/-
40	Volume	53	109	(56)
41	Dollar	\$ 14,684.44	\$ 13,955.39	\$729.05
42				

	A	B	C	D
1	Year to Year Comparison			
43	Goods & Services			
44				
45		2021	2020	Variance +/-
46	Volume	389	379	10
47	Dollar	\$3,763,677.94	\$3,696,350.30	\$67,327.64
48				
49	Violations	*Unable to track due to security incident		
50				
51		2021	2020	Variance +/-
52	Amount		23	(23)
53	# of Depts.		14	(14)
54				
55	Competitive Sealed Bids			
56				
57		2021	2020	Variance +/-
58	Amount	\$ 924,558.32	\$ 805,597.10	\$ 118,961.22
59	# of Bids	10	4	6
60				
61	*Coronavirus greatly impacted 2020 activity.			



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Christopher M. Izworski
Finance Officer
izworskic@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing
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Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

MEMO

To: Board of County Commissioners
From: Christopher Izworski, Finance Officer
Date: March 25, 2022
Re: ARPA

Request:

Determine the amount of Bay County's replacement lost revenue under the American Rescue Plan Act - State and Local Fiscal Recovery Fund (ARPA-SLFRF).

Background:

The US Treasury previously released an Interim ARPA-SLFRF Final Rule in May 2021 that provided initial guidance to counties on the eligible and ineligible uses of the funds including the replacement of lost revenue. Provisions to the ARPA-SLFRF Final Rule are effective April 1, 2022, this provides broader flexibility and simplicity to the program as it relates to the replacement of lost revenue.

Finance/Economics:

The ARPA-SLFRF Final Rule allows for deriving the replacement of lost revenue in one of two ways:

1. Calculate revenue loss through a formula that compares present economic data with pre-pandemic data.
 - a. *Under option 1, Bay County is permitted to use up to the amount calculated to fund government services through the period of performance - 2026.*
2. Elect a "standard allowance" of up to \$10 million.
 - a. *Under option 2, which is a new method offered under the final rule, the U.S. Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and Bay County is permitted to use up to that amount to fund government services through the period of performance - 2026.*

Bay County must select either option 1 or option 2 for the amount of loss revenue replacement and report this no later than April 30, 2022, on the quarterly grant report.

The ARPA lost revenue replacement amount for general government can be used for functions not otherwise eligible under the ARPA-SLFRF.

Under the Final Rule the following are defined as ineligible expenses pertaining to the use of lost revenue replacement funds.

1. "Extraordinary contributions" to pension funds.
2. Funding debt service, legal settlements or judgements.
3. Deposits to rainy day funds or financial reserves.
4. Funding to directly or indirectly offset reduction in net tax revenue.
5. *Additional restrictions that apply, including that:*
 - a. Uses of funds may not undermine COVID-19 mitigation practices in line with CDC guidance
 - b. Uses of funds may not violate Uniform Guidance conflict of interest requirements and other laws

Recommendation:

The Finance Department recommendation is to elect a standard allowance of \$10 million. Electing the standard allowance to spend on government services through the life of the program greatly simplifies the program by eliminating a potential audit of the revenue loss calculation. It is important to note that electing the standard allowance does not increase or decrease Bay County's total allocation that was awarded.

CC: James A. Barcia
Tiffany Jerry
Amber Johnson
Cristen Gignac
Kim Pricssnitz

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

WHEREAS, The US Treasury previously released an Interim ARPA-SLFRF Final Rule in May 2021 that provided initial guidance to counties on the eligible and ineligible uses of the funds including the replacement of lost revenue; and

WHEREAS, Provisions to the ARPA-SLFRF Final Rule are effective April 1, 2022, this provides broader flexibility and simplicity to the program as it relates to the replacement of lost revenue; and

WHEREAS, The ARPA-SLFRF Final Rule allows for deriving the replacement of lost revenue in one of two ways:

1. Calculate revenue loss through a formula that compares present economic data with pre-pandemic data.
 - a. *Under option 1, Bay County is permitted to use up to the amount calculated to fund government services through the period of performance - 2026.*
2. Elect a "standard allowance" of up to \$10 million.
 - a. *Under option 2, which is a new method offered under the final rule, the U.S. Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and Bay County is permitted to use up to that amount to fund government services through the period of performance - 2026.*

WHEREAS, Bay County must select either option 1 or option 2 for the amount of loss revenue replacement and report this no later than April 30, 2022, on the quarterly grant report; and

WHEREAS, The ARPA lost revenue replacement amount for general government can be used for functions not otherwise eligible under the ARPA-SLFRF; and

WHEREAS, Under the Final Rule the following are defined as ineligible expenses pertaining to the use of lost revenue replacement funds.

1. "Extraordinary contributions" to pension funds.
2. Funding debt service, legal settlements or judgements.
3. Deposits to rainy day funds or financial reserves.
4. Funding to directly or indirectly offset reduction in net tax revenue.
5. Additional restrictions that apply, including that:
 - a. Uses of funds may not undermine COVID-19 mitigation practices in line with CDC guidance
 - b. Uses of funds may not violate Uniform Guidance conflict of interest requirements and other laws

WHEREAS, The Finance Department recommendation is to elect a standard allowance of \$10 million. Electing the standard allowance to spend on government services through the life of the program greatly simplifies the program by eliminating a potential audit of the revenue loss calculation. It is important to note that electing the standard allowance does not increase or decrease Bay County's total allocation that was awarded; Therefore, Be It

- RESOLVED** That the Bay County Board of Commissioners concurs with the recommendation to elect a standard allowance of \$10,000 as Bay County's replacement lost revenue under the American Rescue Plan Act - State and Local Fiscal Recovery Fund (ARPA-SLFRF); Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute any and all documents required with this action; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**MARIE FOX, CHAIR
AND COMMITTEE**

Finance - ARPA - Replacement Lost Revenue

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/5/2022)

RESOLVED By the Bay County Board of Commissioners that the attached 2023 Budget Schedule and Calendar is approved.

**THOMAS M. HEREK, CHAIR
AND COMMITTEE**

Finance Dept - 2023 Budget Schedule/Calendar

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

BAY COUNTY, MICHIGAN
2023 BUDGET SCHEDULE AND CALENDAR

Tuesday	WAYS AND MEANS COMMITTEE MEMBERS REVIEW AND APPROVE BUDGET SCHEDULE AND CALENDAR.
5-Apr-22	
Tuesday	BOARD OF COMMISSIONERS REVIEW AND APPROVE BUDGET SCHEDULE AND CALENDAR.
12-Apr-22	
Monday	DISTRIBUTE 2023 PROPOSED BUDGET PACKAGE AND FORMS TO DEPARTMENTS.
20-Jun-22	
Friday	DEPARTMENTS TO SUBMIT COMPLETED 2023 ON LINE PROPOSED BUDGET REQUEST TO THE BUDGET DEPARTMENT FOR SUMMARIZATION.
22-Jul-22	
Monday	ALL SERVICE ENHANCEMENTS REQUESTS ARE DUE TO BUDGET DEPARTMENT NO EXCEPTIONS.
8-Aug-22	
Monday	PROPOSED 2023 COUNTY EXECUTIVE BUDGET REPORT AVAILABLE AND THE PROPOSED FEE SCHEDULE FOR REVIEW BY DEPARTMENT HEADS.
15-Aug-22	
Tuesday	COUNTY EXECUTIVE MEETS WITH INDIVIDUAL DEPARTMENT HEADS REGARDING 2023 PROPOSED BUDGET ADJUSTMENTS.
16-Aug-22	
Sunday	PUBLISH AND POST NOTICE OF PUBLIC HEARING FOR THE 2023 BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET.
17-Sep-22	
Monday	COUNTY EXECUTIVE SUBMITS 2023 PROPOSED BUDGET TO THE BOARD OF COMMISSIONERS, DEPARTMENT / DIVISION HEADS AND OTHER ELECTED OFFICIALS.
3-Oct-22	
Monday	BOARD OF COMMISSIONERS - FINANCIAL ANALYST BEGINS REVIEW OF THE PROPOSED 2023 EXECUTIVE BUDGET.
3-Oct-22	
Tuesday	WAYS AND MEANS COMMITTEE REVIEWS THE PROPOSED 2023 BUDGET; AND ANNOUNCES THE PUBLIC HEARING FOR THE 2023 BUDGET TO BE HELD ON OCTOBER 11, 2022.
4-Oct-22	
Tuesday	PUBLIC HEARING ON 2023 PROPOSED BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET.
11-Oct-22	
Tuesday	TENTATIVE ADOPTION OF THE 2023 BUDGET BY THE BAY COUNTY BOARD OF COMMISSIONERS.
15-Nov-22	